

# DISTRICT 5130 BOARD OF DIRECTORS

**Meeting Minutes**  
*Fairfield Inn, Ukiah, CA*  
*February 24<sup>th</sup>, 2018*  
*10:00 AM to 12:30 PM*

<b>Chairperson:</b>	Bob Rogers called the meeting to order at 9:53 AM
<b>Present:</b>	IPDG Wulff Reinhold, PDG Erin Dunn, DGE Barb Spangler, DGD Kathy Flamson, Treasurer Barbara Barney, Members at Large: Jennifer Strong and Ross Rowley, Secretary Kim McDonald
<b>Absent:</b>	
<b>Guests:</b>	Doug Johnson, Valerie Hulsey, Dan Lambert, Ashleigh Diehl
<b>Recorder:</b>	

	Discussion/Analysis	Conclusion/Action	Follow-up: Responsible Person and Date
Agenda Item 1 Welcome <i>Bob Rogers</i>	Welcome and introductions of guests		
Agenda Item 2 Secretary's Report  <i>Kim McDonald</i>	<ol style="list-style-type: none"> <li>1. Approval of the minutes of the 12/9/2017 Board Meeting</li> <li>2. Approval of the minutes of the 12/12/2017 Special Board Meeting</li> <li>3 Add to Agenda, "Action Items Review"</li> </ol>	<ol style="list-style-type: none"> <li>1. Approved M/S/P unanimously (Wulff/Rowley)</li> <li>2. Approved M/S/P unanimously (Spangler/Dunn)</li> <li>3. Approved M/S/P unanimously (Spangler/Wulff)</li> </ol>	
Agenda Item 3 Treasurer's Report <i>Barbara Barney</i>	<ol style="list-style-type: none"> <li>1. Treasurer's Report</li> <li>2. Other Business</li> </ol>	<ol style="list-style-type: none"> <li>1. Approved M/S/P unanimously (Spangler/Flamson)</li> </ol>	

	<b>Discussion/Analysis</b>	<b>Conclusion/Action</b>	<b>Follow-up: Responsible Person and Date</b>
Agenda Item 4 Old Business  <i>Bob Rogers</i> <i>Wulff Reinhold</i>	1. Approval/Disapproval to send to the Resolutions Committee the proposed 6/22/17, 11/22/2017 and the 2/20/18 By-Laws Revisions - <i>Bob</i> 2. Consideration of cloud storage for district archives. Smugmug for pictures/videos (\$48/year unlimited) and expanded dropbox for documents (\$240/year) – <i>Wulff</i>	1. Approved M/S/P unanimously (Flamson/Spangler) 2. Approved M/S/P unanimously (Reinhold/Spangler)  Need IT team for item #2	
Agenda Item 5 New Business  <i>Bob Rogers</i>	1. Corporate Associates Dues Proposal by Santa Rosa East Rotary Corporate Associate Dan Lambert (See attached letter). 2. Formation of District Crisis Management Plan Subcommittee to review District 5190's plan for possible adoption by District 5130 (See Attachment)	1. Not a district matter should be the Clubs Management	2. Form a subcommittee to review the District Crisis Management Plan – Kathy Wulff and Barb
Agenda Item 6 DGN Report (2 <sup>nd</sup> Vice-President)  <i>Kathy Flamson</i>	See Report		
Agenda Item 7 DGE Report (1 <sup>st</sup> Vice-President)  <i>Barb Spangler</i>	See Report		
Agenda Item 8 DG Report (President)  <i>Bob Rogers</i>	See Report		
Agenda Item 9 Director Report PDG Erin Dunn	No Report		

	<b>Discussion/Analysis</b>	<b>Conclusion/Action</b>	<b>Follow-up: Responsible Person and Date</b>
Agenda Item 10 Director Report  <i>IPDG Wulff Reinhold</i>	No Report		
Agenda Item 11 Director Report  <i>Ross Rowley</i>	No Report		
Agenda Item 12 Director Report  <i>Jennifer Strong</i>	No Report		
Agenda Item 13  <i>Bob Rogers</i>	Discussion on RYLA forms: if accident student will be transported to nearest medical facility and also parents of students will sign a waiver and the adults will also sign waiver. The waiver forms are online and we will run it by Norm Owens. Need to look at our accident policy and limits.		See Action Items for
Agenda Item 14 Adjournment <i>Bob Rogers</i>	Motion to adjourn at 12:40PM	M/S/P Reinhold/Flamson	

**Consent Calendar:**

- Next Board Meeting  
June 2, 2018  
10:00am – 12:30pm  
Fairfield Inn, Ukiah, CA

**Attachments:**

- 12/9/2017 Board Meeting Minutes
- 12/12/2017 Special Board Meeting Minutes
- By-Laws Proposed Revisions
- Corporate Associates Dues Proposal Letter
- District 5190's Crisis Management Plan
- DG's Board Report



## Meeting Agreements and Action Steps

A. The following summarizes the action items identified during the February 24<sup>th</sup> 2018 meeting.

Who	Action		By When
Action Item 1 Wulff	Carried Over: Wulff will organize a sub group of Board members to develop an ongoing Operations Manual to further define and enhance the roles and responsibilities of the Rotary District Officers		Next Board Meeting
Action Item 2 Kim	Kim will talk to Carlton about getting vin#s and DL#s for the trailers		Next Board Meeting
Action Item 3 Bob	Carried Over: District/ Visioning/ Strategic Planning Session, Bob will build a sub committee		Next Board Meeting
Action Item 4 Valerie	Carried Over: Valerie will check and review uploading documents in DACdb		Next Board Meeting
Action Item 5 Valerie	Carried Over: Find out if we can create a RYLA club in DACdb/ RYLA strategy		Next Board Meeting
Action Item 6 Wulff	Carried Over: RYLA Vetting Committee		Next Board Meeting
Action Item 7 Wulff	Set up accounts for Smugmug and Drop Box and develop IT Team		Next Board Meeting
Action Item 8 Kathy, Wulff & Barb	Form a subcommittee to review the District 5190 Crisis Management Plan for possible adoption by 5130		Next Board Meeting
Action Item 9 Bob	Check with Norm Owen on Waiver Forms & other RYLA application forms		Next Board Meeting
Action Item 10 Kim & David	Review our accident policy and limits		Next Board Meeting

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