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**District 5130 Board of Directors Meeting**

**Agenda/Minutes**

**Fairfield Inn**

**Ukiah California**

**July 21, 2018**

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| Chairperson: | Barb Spangler |
| Present: | PDG Bob Rogers, DGE Kathy Flamson, DGN Doug Johnson, Members at Large Haider Ajina, Dirk Slooten, Treasurer Ashliegh Diehl, District Secretary Kim McDonald |
| Absent: | PDG Wulff Reinhold |
| Guests: | Peg Rogers and Valerie Hulsey |
| Recorder: |  |

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| **Agenda Item and Owner:** | **Topic** | **Conclusion/Action** | **Follow-up**  **Responsible Person and Date** |
| 1. Welcome  *Barb Spangler* | Call meeting to order/Welcome and introduction of new members and guests | Called to order by Barb Spangler at 9:25  Welcome Dirk, Heider and Ashliegh |  |
| 2. BOD Minutes Review  *Kim McDonald/*  *Barb Spangler* | 1. Review and approve 6/02/18 Board Meeting Minutes (including adjustment to attachments: DGE Report dated 6/02/18).  2. Review oustanding Action Items from 6/02/18 Board Meeting.  3. Resolution to reassign, re-evaluate or remove any action item dated two BOD meetings prior to the current BOD meeting. | 1. Did not have a quorum./ Will do zoom meeting  2. See action items carried over  3. Done | Bob Rogers will call the meeting and date |
| 3. Finance  *Ashliegh Diehl* | 1. Review recommendations from D5130 Finance Committee Meeting of 7/21/18. | 1. Approved M/S/P unanimously The Finance Committee Report (Dirk-Bob) 2. Approved M/S/P unanimously Transfer $1,000 from The District Reserves to open up the Disaster Relief Bank Account (Bob-Dirk) 3. Approved M/S/P unanimously Transfer $500 from Dstrict Reserves to the Exchange Bank Grant Account to write a check to pay back the 17-18 DDF Funds (Kathy-Dirk) 4. Approved M/S/P unanimously The July 1st 2017 to June 30th 2018 Drafted Financial Statements(Kathy-Dirk) |  |
| 4. D5130 Bylaws  *Bob Rogers* | Present revised D5130 Bylaws (including typo corrections) as approved by clubs at Discon 2018 for Board approval and forwarding to Resolutions Committee. | Approved M/S/P unanimously from Bob “ Present recommended revisions to D5130 Bylaws( previously approved at 2018 DisCon Business Meeting), to conform to Article and Section changes in RI’s Bylaws, for Board approval to submit to the District Resolutions Committee “ (Barb-Dirk) | Bob to send approved Bylaws to resolutions committee |
| 5. D5130 Fire Relief Fund Overhead Sub-Committee  *Barb Spangler* | Request resolution to remove Ross Rowley from the FRF Overhead Sub-Committee and add the third member of the committee from the current BOD members. | Approved M/S/P unanimously Haider will take Ross Rowley’s role (Doug-Bob) |  |
| 6. D5130 Disaster Relief Fund 501 c3  *Ashliegh Diehl* | 1. Report on status of IRS submission.  2. Collect signed conflict of interest forms from all 2018-2019 Board members. | 1. Been submitted waiting for IRS Approval  2. Completed waiting on Wulff |  |
| 7. D5130 District website makeover  *Barb Spangler* | 1. Report on website update project | Moved from the old site to DACdb format, there needs to be a web site meeting and Kathy will ask Cindy Denbo to take the lead |  |
| 8. Roles and responsibilities for Past District Governors  *Barb Spangler* | Resolution to formalize specific roles of Past District Governors:  IPDG – advisor to current DG  IPDG+1 – Chair: District Finance Committee  IPDG+2 – Chair: DG Nominating Committee  IPDG+3 – Chair: District Finance Audit Committee  IPDG+4 – Chair: District Advisory Committee  Resolution to add a section in D5130 Bylaws codifying these specific roles for Past District Governors. | Approved unanimously M/S/P Clean up and revise the Bylaws with these roles (Kathy-Dirk) | Kathy- see action items |
| 9. RYLA Revamp  *Barb Spangler* | 1. Review 2017 & 2018 RYLA Analysis  2. Present RYLA Revamp Plan for 2019 |  |  |
| 10. BOD Meetings Schedule  *Kim McDonald* | July 21, 2018 – Ukiah  November 3, 2018 – video/Santa Rosa  February 23, 2019 – Ukiah  June 15, 2019 – Ukiah |  |  |
| 11. DGN Report  *Doug Johnson* | See report |  |  |
| 12. DGE Report  *Kathy Flamson* | See report |  |  |
| 13. DG Report  *Barb Spangler* | District goals and priorities  DG club visit Calendar update  DG club visit content overview |  |  |
| 14. Adjournment  *Barb Spangler* | Approved M/S/P unanimously at 11:11 (Bob-Dirk) |  |  |
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Attached Committee Reports:

1. Grants Subcommittee Report – Jennifer Strong

2. Public Image Committee Report – Cindy Denbo

3. Membership Committee Goals – Lori Breyer

Action Items:

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| **Item** | **Owner/Due Date** |
| 1.Carried Over: Check and Review uploading documents in DAC db | Wulff – next meeting |
| 2.Carried Over: Ryla Vetting Committee | Wulff – next meeting |
| 3.Wulff will set up accounts for Smugmug and Drop Box and will work on IT Team creating | Wulff-next meeting |
| 4. There needs to be a web site meeting and Kathy will ask Cindy Denbow to take the lead | Kathy/ 2 weeks |
| 5 Approved. Bob to summit approved Bylaws to District Resolution committee | Bob |
| 6, Clean up and revise the Bylaws with the roles of PDG | Kathy |