**District 5130 Budget and Finance Committee Meeting**

**Agenda/Minutes**

**Fairfield Inn**

**Ukiah California**

**July 21, 2018**

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| Chairperson: | Barb Spagler |
| Present: | PDG Bob Rogers, DGE Kathy Flamson, DGN Doug Johnson, Members at Large Haider Ajina, Dirk Slooten, District Treasurer Ashliegh Diehl, District Secretary Kim McDonald |
| Absent: | PDG Wulff Reinhold |
| Guests: | Peg Rogers, Valerie Hulsey |
| Recorder: |  |

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| **Agenda Item and Owner:** | **Topic** | **Conclusion/Action** | **Follow-up**  **Responsible Person and Date** |
| 1. Welcome  *Bob Rogers* | Call meeting to order/Welcome and introduction of guests | Called to order by Barb Spangler at 8:55 |  |
| 2. Minutes Review  *Bob Rogers* | Review and approve 6/02/18 Finance Committee Meeting Minutes | Did not have a quorum/ Will do a zoom meeting | Erin Dunn will call the meeting date |
| 3. Reports  *Ashliegh Diehl* | 1. Review 6/30/2018 D5130 Balance Sheet 2. Review July 2017 through June 2018 P&L by Class 3. Review P&L Budget/Actual July 2017 through June 2018 – Rogers 4. Review P&L Budget/Actual July 2017 through June 2018 – Spangler 5. Review P&L Budget/Actual July 2017 through June 2018 – Flamson 6. Review D5130 Consolidated Budget as approved by Presidents Elect at PETS 2018 | All reviewed with Ashliegh Diehl and Board  All reviewed with Ashliegh Diehl and Board  All reviewed with Ashliegh Diehl and Board  All reviewed with Ashliegh Diehl and Board  All reviewed with Ashliegh Diehl and Board  All reviewed with Ashliegh Diehl and Board |  |
| 4. D5130 Disaster Relief Fund  *Bob Rogers* | Draft recommendation to D5130 BOD to set up Disaster Relief Fund Banking Account with $1,000 from D5130 Reserves account. | Approved M/S/P unanimously (Slooten-Flamson) to move the the Board Meeting for approval |  |
| 5. Grants Funds Reconciliation  *Bob Rogers* | Resolve questions on bank account balance for District Grant Account:  1. Initiate action to recover Grant overpayment to Glen Ellen-Kenwood Club for $1,000.  2. Initiate action to recover Grant overpayment to Windsor Club for $200.  3. Transfer $500 from District Reserves to Grant Account to cover DDf repayment to RI. | 1. Will be done 2. Will be done 3. Approved M/S/P unanimously (Johnson/Slooten) | Ashliegh to contact both clubs to recover overpayments |
| 6. Signature Cards  *Ashliegh Diehl* | Status of all D5130 Bank account signature cards and account access for 2018-2019. | Exchange Bank is done Kathy’s will take care of Umpqua  Meeting Closed at 9:14 M/S/P (Johnson/Slooten) |  |