



District 5130 Board of Directors Meeting

Agenda/Minutes

Via Zoom/McDonald Leavitt Offices
Santa Rosa, California
February 23, 2019

Chairperson:	Barb Spangler
Present:	PDG Bob Rogers, DGE Kathy Flamson, DGN Doug Johnson, Members at Large, Dirk Slooten, Haider Ajina, District Secretary Kim McDonald
Absent:	Wulff Reinhold
Guests:	Dustin Littlefield
Recorder:	Kim McDonald

Agenda Item and Owner:	Topic	Conclusion/Action	Follow-up Responsible Person and Date
Welcome <i>Barb Spangler</i>	Call meeting to order/Welcome and introduction of new members and guests	Barb called the meeting to order at 9:40 A.M.	
Action item 1: 11/03/18 BOD Minutes Review <i>Kim McDonald/ Barb Spangler</i>	Review 11/03/18 Board Meeting Minutes. Review outstanding Action Items from 11/03/18 Board Meeting.	Approved M/S/P (Doug/Dirk) Reviewed / See new action items	
Action item 2: Finance Committee Report	Move to revise Accounting Policies and Procedures as amended dated February 23, 2019. Move to accept financial reports submitted by Finance Committee.	Approved M/S/P (Dirk/Haider) Approved M/S/P (Dirk/Kathy)	

<i>Ashliegh Diehl/Barb Spangler</i>			
Action item 3: D5130 Bylaws <i>Bob Rogers</i>	Update on D5130 Resolutions Committee Review of Bylaws revisions Move to submit the revised Bylaws to the Resolutions Committee	Reviewed – attached Approved M/S/P (Kathy/Doug)	
Action Item 4: DACdb Grants module <i>Kathy Flamson</i>	Recommendation to purchase DACdb Grants Module for the District.	Motion to Purchase DACdb Grants Module for the District Approved M/S/P (Bob/Doug)	
Info item 1: Membership Leadership changes <i>Barb/Kathy</i>	Lori Breyer resignation	George Wagner will be the new Membership Chair	
Info item 2: Foundation <i>Jennifer Strong</i>	Report of District and Global grants	See attached	
Info item 3: Public Image <i>Cindy Denbo</i>	Report on movie ads project	See attached	
Info item 4: DGND Selection <i>Erin Dunn</i>	DG 2021-2022 selection completed and reported to RI. Rotary Club of Arcata Sunrise Rotarian Dustin Littlefield will serve.		
Info item 5: Fire Relief Community Grants – Sonoma County	Status of grants selection and disbursement.		

<i>Doug Johnson</i>			
Info item 6: Rotary 4-way fest Reno May 17-19, 2019 <i>Kim McDonald</i>	www.rotary4wayfest.com Events. Speakers, breakouts Registration to date Awards House of Friendship		
Info item 7: RYLA <i>Barb Spangler</i>	Survey results Youth Protection Guide/Policy Wessex database		
Info item 8: D5130 501 c 3 <i>Barb Spangler</i>	IRS Filing status Transition from LARCA Required Annual Board meeting to be held same day as final D5130 BOD meeting (6/15)	Still waiting – next board meeting	
Info item 9: 2019-2020 D5130 Budget for PEs at PETS <i>Kathy Flamson</i>		See attached	
Info item 10: Photography policy update <i>Doug Johnson</i>			
Info item 11: District pins redesign <i>Kathy Flamson</i>	Needed for Youth Exchange by August 2019	See attached	
Submitted Reports:	DG Report – Barb Spangler DGE Report – Kathy Flamson DGN Report – Doug Johnson	See attached	
Adjournment			

District 5130 Budget and Finance Committee Meeting

Agenda/Minutes

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Santa Rosa, CA
February 23, 2019**

Chairperson:	Brought to order at 9:00 by Ashliegh Diehl
Present:	DG Barb Spangler, PDG Bob Rogers, DGE Kathy Flamson, DGN Doug Johnson, , Members at Large, Dirk Slooten, Haider Ajina, District Secretary Kim McDonald
Absent:	Wulff Reinhold
Guests:	Dustin Littlefield
Recorder:	

Agenda Item and Owner:	Topic	Conclusion/Action	Follow-up Responsible Person and Date
1. Welcome	Call meeting to order/Welcome and introduction of guests	Ashliegh called to order at 9:00 and introduced guests	
2. Minutes Review	Review and approve 11/03/18 Finance Committee Meeting Report	Approved M/S/P (Dirk, Kathy)	
3. Reports <i>Ashliegh Diehl</i>	1. Review 12/31/2018 D5130 Balance Sheet 2. Review 12/31/18 District P&L by Class	Approved M/S/P (Dirk, Doug)	

	3. Review P&L Budget to Actual by Class 7/1/18 through 12/31/18		
4 D5130 Accounting Policies and Procedures <i>Ashliegh Diehl</i>	Review modifications to the D5130 Accounting Policies and Procedures.	<p>If there is a positive income at the end of the fiscal year, the Board of Directors will discuss the amount within 3 months after the completion of the District's tax returns. They will consider if the total amount, or a portion of the amount, should be transferred to the District Reserve Fund. If the Board decides to transfer funds, the funds will be transferred into the Reserve Bank account within 30 days from the Boards approval.</p> <p>Approved updated AP&Ps M/S/P (Kathy/Barb)</p> <p>Approved M/S/P (Doug/Bob)</p>	
5. Added a motion to submit the Minutes and reports to the Board Meeting			

Commented [KM1]:

Meeting Adjourned : M/S/P (Dirk/Doug) 9:35