



Minutes – October 5, 2019
DISTRICT 5130 Board of Directors Meeting
Via Zoom/McDonald Leavitt Offices, Santa Rosa, California

Chairperson:	Kathy Flamson
Present:	PDG Bob Rogeers, PDG Barb Spangler, DGE Doug Johnson, DGN Dustin Littlefield, Eve Yeomans, District Secretary Kim McDonald
Absent:	Beth Havrilla
Guests:	PDG/President Maureen Merrill, PDG Michael Juric
Recorder:	Kim Mc Donald

Agenda Item & Presenter:	Topic	Conclusion/Action	Follow-up Responsible Person & Date
Welcome <i>Kathy Flamson</i>	1. Call meeting to order/Welcome and introduction of new members and guests.	Meeting started: Called to order by Kathy @ 9:42_____	
Action item 1: 07/20/19 BOD Minutes Review <i>Kathy Flamson</i>	1. Review 07/20/19 Board Meeting Minutes. 2. Review outstanding Action Items from Board Meeting.	M.____Bob_____ S. _____ ____Dustin_____ Passed x	
Action Item 2: 07/20/19 Finance Committee Report <i>Ashliegh</i>	1. Move to accept financial reports submitted by Finance Committee	M.____Barb_____ S. _Bob_____ Passed x	

<i>Diehl/Kathy Flamson</i>			
<p>Info item 1: D5130 Conf. 2021</p> <p><i>Kathy Flamson</i></p>	<p>1. PDG/President Maureen Merrill discussion re: District Conference for DGE Doug Johnson</p>	<ol style="list-style-type: none"> 1. Shall the Board adopt a policy that any decision to omit an annual District Conference for any reason is one to be made by the Board of Directors and should be duly noticed and voted upon by the Board? 2. If a DG plans to omit a conference in favor of holding it as a PDG, does the Board of Directors wish to expressly approve this? Can the Board of Directors assure Rotarians that this is consistent with Articles 15 and 16 of the R.I. Bylaws, specifying that an annual district conference shall be held, and that the sitting District Governor will convene it? 3. PDG/President Merrill requests the District refrain from invoicing Rotary Clubs the \$10/member District Conference fee for a year in which there is not District Conference. If the Board determines that the District will invoice this fee, please issue a statement clarifying and justifying this action. 4. If the Board approves, or determines that it has no desire to interfere with a DG's wishes to convene a District Conference in the year that he or she is IPDG: <ol style="list-style-type: none"> a. The Board should specify how to hold the activities that are usual and required to be done at the District Conference, such as annual business meeting, 	<p>Action Item Be consistant with RI ByLaws</p>

		<p>selection of any representatives that may be due to be designated, the confirmation of the District Governor Nominee Designate, consideration of any District-related resolutions, etc.</p> <p>b. Then, the Board should also determine its recommended approach for a future DG who wishes to hold a Conference during his/her year of service. If there are to be 2 conferences in such a year, the Board should approve the course of action and develop a policy for its smooth implementation.</p>	
<p>Info Item 2: Youth Protection Policy</p> <p><i>Kathy Flamson</i></p>	<p>1. RYLA Revamp/Youth Protection Policy Progress Updating</p>	<p>K. Flamson & E. Yeomans are continuing to finalize the Youth Protection Policy. E. Yeomans is chairperson for RYLA and is creating the content and securing the staff. The venue will be Westminster Woods in June 14-19, 2020.</p>	
<p>Info item 3: D5130 Bylaws</p> <p><i>Kathy Flamson</i></p>	<p>1. Update on D5130 Bylaws revisions</p>	<p>Resolutions Committee contacted. Club Presidents were sent Bylaws change August 29, 2019 with a note to respond by Oct. 1, 2019.</p>	<p>ByLaws will be changed</p>
<p>Info. Item 4 Submitted Reports:</p> <p><i>Kathy Flamson</i></p>	<p>1. DG Report – Kathy Flamson 2. DGE Report – Doug Johnson 3. DGN Report – Dustin Littlefield 4. Resolution Report – Michael Merrill 5. Foundation Report – Kevin Eisenberg 6. International Services Report – Barb Spangler</p>		
<p>Info. Item 5 Records</p>	<p>1. Setting retention guidelines for District 5130 Board minutes. Current D5130</p>		<p>Doug</p>

Retention Policy	minutes are kept 5 years.		
<i>Doug Johnson</i>			

Action Items Carried Over from 06/15/19:

Item	Owner/Due Date
1. RYLA Revamp/Youth Protection Policy Progress Update	
New Action Items from 10/05/2019 District Board of Directors Meeting	
1. PDG/President Maureen Merrill discussion re: District Conference for DGE Doug Johnson	Be consistant with RI ByLaws
2. Then, the Board should also determine its recommended approach for a future DG who wishes to hold a Conference during his/her year of service. If there are to be 2 conferences in such a year, the Board should approve the course of action and develop a policy for its smooth implementation.	
3. Setting retention guidelines for District 5130Board minutes. Current D5130 kept 5 years	Doug will find a format to keep indefinately

Meeting Adjourned Approved M/S/P (Bob/Dustin/P)11:13 AM