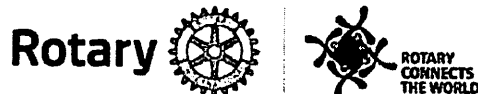


Minutes – December 16, 2019
District 5130 Disaster Relief Committee Meeting
Via Zoom

Chairperson:	Kathy Flamson
Present:	Kathy Flamson, Beth Havrilla, Ashliegh Diehl, Barb Spangler, Eve Yeomans
Absent:	Bob Rogers, Doug Johnson, Dustin Littlefield, Kim McDonald
Guests:	None
Recorder:	Kathy Flamson

Agenda Item & Presenter:	Topic	Conclusion/Action	Follow-up Responsible Person & Date
Welcome <i>Kathy Flamson</i>	Call meeting to order/Welcome and introduction of guests		
Action. Item 1. D5130 Disaster Relief Fund (DRF) - <i>Kathy Flamson</i>	1. How shall we distribute donations to the DRF?	<p>The District 5130 Disaster Relief Fund Profit & Loss Statement and a Balance Sheet both dated December 16, 2019 were presented. After a discussion of the nature of the funds (Restricted, Unrestricted and Unclassified) and local non-profit entities in Sonoma County servicing citizens recovering from the Kincade Fire and the PSPS events, it was decided to distribute the funds in the following manner:</p> <ul style="list-style-type: none"> • \$5,000 each to Reach For Home, Redwood Empire Food Bank and Corazon Healdsburg • \$20,000 to Corazon Healdsburg being restricted to Cloverdale citizens. 	<p>Ashliegh Diehl will create the checks for distribution. Kathy Flamson will contact the non-profit organizations to set up an appointment for distributing the checks.</p>

Meeting Adjourned : Approved M/S/P (Spangler/Yeomans) __7:23__ PM



Meeting began 9:05 AM

Minutes – October 5, 2019
District 5130 Disaster Relief Committee Meeting
Via Zoom/McDonald Leavitt Offices, Santa Rosa, California

Chairperson:	DG Kathy Flamson
Present:	PDG Bob Rogers, PDG Barb Spangler, DGE Doug Johnson, DGN Dustin Littlefield, Eve Yeomans, District Secretary Kim McDonald
Absent:	Beth Havrilla
Guests:	
Recorder:	Secretary Kim McDonald

Agenda Item & Presenter:	Topic	Conclusion/Action	Follow-up Responsible Person & Date
Welcome <i>Kathy Flamson</i>	Call meeting to order/Welcome and introduction of guests	Kathy Flamson called the meeting to order at 9:05 AM	
Action Item 1. Minutes Review <i>Kathy Flamson</i>	Review and approve Minutes of 07/20/2019 meeting.	M. __Eve_____ S. __Bob_____ Passed X	
Info. Item 1. D5130 Disaster Relief Fund (DRF) <i>Ashliegh Diehl</i>	There has been no DRF bank activity.	K. Flamson contacted R. Cremer (LARCA Treasurer) regarding the finalizing the LARCA account. There is a remaining balance of \$22,197.02 in the account. There are 2 outstanding checks: \$3,500 to a Sonoma County BRG recipient (dated 4/7/18) \$5,000 to a Mendocino County recipient (dated 4/30/19) Mr. Cremer is working with Chris Raney and Harvey Barker to settle the status of the checks.	1. Check was voided and reissued 2. Still waiting
Info. Item 2. D5130 DRF Tax	Tax preparer needed to prepare next year's DRF	Due Nov 15ht and Ashliegh will prepare this year and we need to	

Preparer	return.	reach out to find someone for the future	
Ashliegh Diehl			

Meeting Adjourned : Approved M- Bob/S Eve /Passed to close the meeting at 9:25 AM



Meeting began: 5:02 PM

DRAFT - Minutes – October 31, 2019
District 5130 Disaster Relief Committee Meeting
Via Zoom

Chairperson:	Kathy Flamson
Present:	Kathy Flamson, Dustin Littlefield, Barb Spangler, Beth Havrila, Eve Yeomans, Bob Rogers, Doug Johnson
Absent:	Ashliegh Diehl, Kim McDonald
Guests:	None
Recorder:	Kathy Flamson

Agenda Item & Presenter:	Topic	Conclusion/Action	Follow-up Responsible Person & Date
Welcome <i>Kathy Flamson</i>	Call meeting to order/Welcome		
Action Item 1. Resolution <i>Kathy Flamson</i>	Resolution for D5130 Disaster Relief Fund to open a stock/mutual fund account with 2 signatories	M. _____ Bob Rogers _____ S. _____ Dustin Littlefield _____ Passed ✓	
Info. Item 1. D5130 Disaster Relief Fund (DRF) - What we've done <i>Kathy Flamson</i>	Tom Boylan & Ashliegh Diehl created the section on the D5130 website to donate to the Kincade Fire - creating copy and a PayPal account. Tom will create posters Cindy Denbo is sending out a news release to all of the club presidents to distribute to media and on websites.	All items discussed.	None noted
Info. Item 2. D5130 DRF What needs to be done	Jennifer Strong is setting up a stock/mutual fund account as soon as she receives the Resolution from this meeting Set up teams for Sonoma County	The Board decided not to specifically direct donations to the Kincade Fire so the funds can be used for future events. It was decided to include the total amount disbursed during the Tubbs and	This will be done on 11/1/2019. Kathy will bring resolution to Kim to sign and scan to Board membes and Jennifer Strong Kathy will let Cindy Denbo know what

<i>Kathy Flamson</i>	<p>Have names of Rotarians who would like to help with the DRF Committee</p> <p>Contact those from the Tubbs Fire team.</p> <p>Create/update application for grants – Business and/or Personal.</p> <p>Post applications on website</p> <p>Send out press release for applicants</p> <p>Do we use the same approach as was done for the Tubbs Fire?</p>	<p>Valley Fires in press releases.</p> <p>The grant process will go through the clubs. They will decide what the community needs are – mostly the Windsor and 2 Healdsburg clubs.</p> <p>It was decided it is too early to put out a grant application, but we need to have an application template ready for publication.</p> <p>The Board wants to meet again via Zoom on 11/7/19 at 5 PM.</p>	<p>the committee decided.</p> <p>Doug will meet contact Brian Reed, Chris Ranney, Jose Guillen regarding helping with this current grant process.</p>
<p>Discussion Item 1</p> <p>Double Tree request to donate \$4,100 for First Responders</p> <p><i>Kathy Flamson</i></p>	<p>Double Tree suggests the food purchased for the Foundation Celebration event be given to the first responders.</p>	<p>The Board decided to have the Double Tree refund our deposit. The funds are not to be used for a celebration for the first responders.</p>	<p>Kathy will send a letter of thanks to the Double Tree for them not charging the District for the cancelation fee and returning our deposit.</p>

Meeting Adjourned : Approved M/S/P (Beth/Eve) 5:58 PM



Meeting began: 5:04 PM

DRAFT Minutes – November 7, 2019
District 5130 Disaster Relief Committee Meeting
Via Zoom

Chairperson:	Kathy Flamson
Present:	Bob Rogers, Dustin Littlefield, Ashliegh Diehl, Kathy Flamson
Absent:	Barb Spangler, Doug Johnson, Kim McDonald, Beth Havrilla, Eve Yeomans
Guests:	None
Recorder:	Kathy Flamson

Agenda Item & Presenter:	Topic	Conclusion/Action	Follow-up Responsible Person & Date
Welcome <i>Kathy Flamson</i>	Call meeting to order/Welcome and introduction of guests	We didn't have enough for a quorum, however no action was taken on any itmes	
Info. Item 1. D5130 Disaster Relief Fund (DRF) - What we've done <i>Kathy Flamson</i>	Tom Boylan updated website to include stock/mutual fund account information. Cindy Denbo sent out a news release to all of the club presidents to distribute to media and on websites. Kathy Flamson created a list of Rotarians interested in helping with this event.		
Info. Item 2. D5130 DRF What needs to be done	Contact those from the Tubbs Fire team. Create/update application for grants – Business and/or Personal. Post applications on website Send out press release for applicants Do we use the same approach as was done for the Tubbs		

<i>Kathy Flamson</i>	Fire?		
Discussion Items	<ul style="list-style-type: none"> Have we received any donations yet? 	Treasurer A. Diehl reported approximately \$3,000-\$4,000 have been donated with a separate check for \$6,000 having been received.	
	<ul style="list-style-type: none"> Salvador Rico requested a sub-account be set up in the DRF for funds to go to help support the Bahamas hurricane damage. 	It was noted our by-laws don't allow this to occur. Only District disasters can be part of the grant process.	Kathy will let Salvador know of the DRF restrictions.
	<ul style="list-style-type: none"> Treasurer Diehl noted she filed the DRF tax report 	There will need to have someone else do it in the future for transparency.	
	<ul style="list-style-type: none"> It was noted that people are asking what the funds will be used for. 	Kathy stated she has been answering the exact criteria for the grants isn't known yet because we don't know what the needs assessment are and how much we have received in donations.	
	<ul style="list-style-type: none"> The next meeting will be in approximately 2 weeks with the following topics: <ul style="list-style-type: none"> Has a needs assessment been done Amount of donations received 		

Meeting Adjourned : Approved M/S/P (N/A) 5:26 PM



Meeting began: 5:37 PM

DRAFT Minutes – November 17, 2019
District 5130 Disaster Relief Committee Meeting
Via Zoom

Chairperson:	Kathy Flamson
Present:	Kathy Flamson, Bob Rogers, Ashliegh Diehl, Eve Yeomans
Absent:	Kim McDonald, Beth Havrilla, Dustin Littlefield, Doug Johnson, Barb Spangler
Guests:	None
Recorder:	Kathy Flamson

Agenda Item & Presenter:	Topic	Conclusion/Action	Follow-up Responsible Person & Date
Welcome <i>Kathy Flamson</i>	Call meeting to order/Welcome and introduction of guests	We didn't have enough for a quorum, however no action was taken on any items.	
Info. Item 1. D5130 Disaster Relief Fund (DRF) - What we've done <i>Kathy Flamson</i>	Tom Boylan updated website to include stock/mutual fund account information. Cindy Denbo sent out a news release to all of the club presidents to distribute to media and on websites. Kathy Flamson created a list of Rotarians interested in helping with this event.		
Info. Item 2. D5130 DRF What needs to be done	Contact those from the Tubbs Fire team. Create/update application for grants – Business and/or Personal. Post applications on website Send out press release for applicants Do we use the same approach as was done for the Tubbs		

<i>Kathy Flamson</i>	Fire?		
Discussion Item 1	What are the needs of the communities affected by the fire?	<p>It was the consensus of those on the call to give the funds to 2 organizations suggested by the Rotary Clubs of Healdsburg, Healdsburg Sunrise and Windsor – Corazon Healdsburg and Healdsburg Food Pantry. Ashliegh noted \$10,000 has been donated so far. This doesn't include the stock or Summit Bank donations. It was highly suggested that funds donated are not restricted.</p>	<p>Bob Rogers will contact Jennifer Strong and Dirk Slooten to help with the DRF. Some of the needs are a *generic form for grants *set up a committee with one person from each county for future events</p> <p>Kathy Flamson will contact Brian Reed to discuss the Summit Bank donation and Ron Verneti of the Rotary Club of Coronado.</p>

Meeting Adjourned : Approved M/S/P (N/A) 6:20 PM