



Meeting began:
 ___9:10___AM

Minutes– January 4, 2020
District 5130 Disaster Relief Committee Meeting
Via Zoom/McDonald Leavitt Offices, Santa Rosa, California

Chairperson:	Kathy Flamson		
Present:	DGE Doug Johnson, PDG Bo Rogers, DGN Dustin Littlefield, Eve Yeomans, District Treasurer Ashleigh, District Secretary Kim McDonald		
Absent:	PDG Barb Spangler, Beth Havrilla		
Guests:			
Recorder:	Kim Mcdonald		
Agenda Item & Presenter:	Topic	Conclusion/Action	Follow-up Responsible Person & Date
Welcome <i>Kathy Flamson</i>	1. Call meeting to order/Welcome and introduction of guests	9:10 AM	
Action Item 1. D5130 Disaster Relief Fund (DRF) Minutes Review <i>Kathy Flamson</i>	1. Review and approve Minutes of 10/05/2019, 10/31/2019, 11/07/2019, 11/17/19 and 12/16/2019 meetings.	M. ___Eve_____ S. ___Doug_____ Passed X	
Action Item 2. D5130 Disaster Relief Fund (DRF) Financial Report Review <i>Ashliegh Diehl</i>	1. Review 12/31/19 D5130 DRF Balance Sheet 2. Review 12/31/19 D5130 DRF P&L	M. ___Dustin_____ S. Eve_____ Passed x	
Info. Item 1. Distribution of DRF donations <i>Kathy Flamson</i>	1. \$35,000 distributed as follows: a. \$20,000 Corazon Healdsburg (restricted for Cloverdale	Ashliegh Diehl delivered checks to Kathy Flamson on Saturday, December 21, 2019 Kathy Flamson delivered the checks to recipients December 23, 2019.	

	residence) b. \$5,000 Corazon Healdsburg – Unrestricted c. \$5,000 Reach for Home d. \$5,000 Redwood Empire Food Bank		
Disc. Item 1. Future of the DRF	1. What is the future structure of the DRF?		1. Action Item for next board meeting: Add to District Bylaws a Sub Committee 2.

Actions Carried Over:

ITEM	RESPONSIBLE/DUE DATE
<p>Kathy will bring resolution to Kim to sign and scan to Board membes and Jennifer Strong</p> <p>Kathy will let Cindy Denbo know what the committee decided.</p> <p>Doug will contact Brian Reed, Chris Ranney, Jose Guillen regarding helping with this current grant process.</p>	<p>This was done on 11/1/2019.</p> <p>This was done</p>
<p>Kathy will send a letter of thanks to the Double Tree for them not charging the District for the cancelation fee and returning our deposit.</p>	<p>This was done 11/4/2019</p>
<p>Kathy will let Salvador know of the DRF restrictions.</p>	<p>This was done</p>
<p>Bob Rogers will contact Jennifer Strong and Dirk Slooten to help with the DRF. Some of the needs are a</p> <ul style="list-style-type: none"> *generic form for grants *set up a committee with one person from each county for future events 	<p>This was done – Bob contacted Jennifer Strong and Dirk Slooten. Dirk contacted Kathy Flamson about helping with the committee.</p>
<p>Kathy Flamson will contact Brian Reed to</p>	<p>This was done – Summit Bank will handle grants in another way.</p>

discuss the Summit Bank donation and Ron Verneti of the Rotary Club of Coronado.	Rotary Club of Coronado has collected \$10,000 for the Foothill Park in Windsor. Their club is trying to collect \$5,000 more.
New Action Items from 01/04/2020 District Board of Directors Meeting	
Add to District Bylaws a Sub Committee-Discussion Next Board Meeting	Kathy Flamson

Meeting Adjourned : Approved M/S/P (Doug/Dustin) __9:43__ AM