

DISTRICT 5130 AWARDS CHAIRMAN

ROLE:

Coordinates with the District Governor, Assistant Governors and Club Presidents the annual District club awards program.

RESPONSIBILITIES:

- The Awards Chairman should be familiar with the annual awards criteria and encourage all Clubs to apply for awards, He/She coordinates and communicates with all parties pertaining to the awards program. Collecting data, collating information, communicating with all parties in a timely fashion is crucial.
- The Awards Chairman creates a committee of Rotarians from throughout the District to review and rank awards.
- Application deadline is noon of day of the District Training Assembly.
- District Awards Chairman collects and collates all award applications.
- District Awards Committee reviews and rates award applications;
- Awards requests are sent to the vendor.
- District Awards Chairman checks all awards for proper spelling and club information.
- All awards are delivered to the District Conference

QUALIFICATIONS:

Must be an active member in good standing with your Rotary Club for at least 1 year.
Must be organized, timely in all tasks and excellent follow through.

TERM OF OFFICE:

One year-- Served during the District Governor year, but is identified in the prior year by the DGE.