

# **DISTRICT 5130 RYLA CHAIRMAN**

## **ROLE:**

To oversee the operation of the Rotary Youth Leadership Awards (RYLA) Program for District 5130.

## **RESPONSIBILITIES:**

To serve as liaison to the District for the RYLA committee.

To work with district volunteers to deliver the 3-day leadership program, including:

1. Identifying and selecting members of the RYLA leadership committee.
2. Giving leadership to a team of volunteers who develop and deliver the RYLA Program.
3. Insure that the following key functions are performed by members of the RYLA management team:
  - a. Outreach manager – obtain financial support from each Rotary Club in the District to send youth to the camp; work with each Club to identify, recruit and select youth participants.
  - b. Finances – serve as the RYLA treasurer, manage the financial accounts; work with the RYLA fiscal agent for receiving income and paying expenses; maintain RYLA's financial records.
  - c. Program directors – develop and deliver leadership program; recruit volunteers to serve as on-site staff members
  - d. Registration and administration staff – manage youth registration and selection; handle pre-camp and onsite administrative details.
  - e. Communication director – manage internal and external communications: meeting notice, website, and social media.
  - f. Alumni program coordinator – Deliver a continuing leadership experience to graduates of the RYLA program.
4. Work with District 5130 leadership to develop and improve the RYLA program by communicating with District leadership regarding RYLA (its needs, operations and issues). Submit periodic reports.
5. Give support to the RYLA leadership team to ensure that all aspects of the RYLA program are properly managed and delivered.
6. Conduct an annual review of each year's program to identify changes and improvements.

Promote RYLA support and participation through presentations at Clubs and District meetings.

Work on other District activities as requested by the District Governor.

## **QUALIFICATIONS:**

Be a member in good standing of a Rotary Club for 5 years.

Have organized, lead and participated in Rotary youth projects and programs.

Experience in working on Youth Camps is highly desired.

Youth Protection certified.

Have attended the entire RYLA weekend at least once.

## **TERM OF OFFICE:**

3 years--at the discretion of the standing District Governor.