

DISTRICT 5130 VISIONING FACILITATION CHAIRMAN

ROLE:

To serve as the District liaison overseeing the Vision Facilitation for District Clubs which assists and trains Rotary Club members in the identification, prioritization, planning, implementation and evaluation of all aspects of Club projects, The Rotary Foundation (TRF) and the operations of a Rotary Club.

RESPONSIBILITIES:

To work with the Club contact and facilitate all aspects of a Club Vision Facilitation Session, including the following:

- Send information about a Club Vision Facilitation Session and a FAQ's.
- Coordinate with the Club Coordinator on date and location of session.
- Send out all pertinent material to the Club Coordinator for each session.
- Insure there are enough members participating for an effective session.
- Format letter of invitation to Club members and send it to the Club Coordinator.
- Send out letter of invitation to take the Vision Facilitation Survey (online at Survey Monkey) to all Club members.
- Monitor and compile results of the survey and send to Vision Facilitation Team members.
- Recruit and compile a list of District members to be on the Vision Facilitation Training Team.
- Coordinate Club dates with team training and choose 3-4 trainers for a session.
- Contact Club AG about session.
- One week before: confirm with Club Coordinator all materials for the session are in place, location is confirmed, dinner for Team members is set, and member attendance.
- Keep a list of all Clubs (and dates) that have participated in a session.
- Help coordinate "Train the Trainers" with the District Training Coordinator.
- Participate in other District activities as requested by the District Governor.

QUALIFICATIONS:

Be a member in good standing of a Rotary Club for at least 3 years.

Have a sound working knowledge of how a Rotary club operates, TRF and RI experience.

Have experience in making effective oral presentations on TRF.

TERM OF OFFICE:

3 years--at the discretion of the standing District Governor.