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**Agenda – May 14, 2022**

**District 5130 Budget and Finance Committee Meeting Agenda**

**Zoom Meeting**

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| --- | --- |
| Chairperson: | Kathy Flamson |
| Present: | |  | | --- | | Doug Johnson, Tom Boylan, Jennifer Strong, Kathy Flamson, Ashliegh Diehl, Kristine Redko | |
| Absent: | Katie Anderson |
| Guests: | Carol Martin |
| Recorder: | District Secretary Mary Crumley |

Start time 9:18AM

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| **Agenda Item & Presenterer:** | **Topic** | **Conclusion/Action** | **Follow-up**  **Responsible Person and Date** |
| Welcome | Call meeting to order/Welcome and introduction of guests |  |  |
| Info Item 1.  *Kathy Flamson* | Approval of 1/15/22 minutes was done virtually |  |  |
| Action Item 1.  Financial Reports  *Ashliegh Diehl* | Review and approve draft 3/31/22 financials.  Prior pending items completed:   1. Reconciliation of 2020/21 District Conference and EBAP that happened in October 2021. 2. RYLA has amount due to D5130 3. Posting budget for budget to actual for 2021/22   Items pending:   1. Pending dues from 4 clubs 2. Reconciliation of RYLA 6/30/2021. RYLA has amount due to D5130 3. RYLA 6/2022 event information 4. Adjust DG Littlefield reserves repayment for pre-2021/22 5. Reconciliation of DTA – event in April 6. Reconciliation of DiCon – event on 5/20 through 5/21   Informational   1. $17K DC reservation fee (reserve budget) carry over to next year. | M: Dustin  S: Brad  100% passed  Four clubs contacted, waiting on payment.  Reconciliation of DTA and Dicon in progress.  Reimbursement needed within 30 days of the event’s completion. All reimbursement will be through bill.com. The reimbursement form is on the district website. | Dustin will help Ashliegh with clubs who are delinquent with dues, and with RYLA reconciliation. |
| Action Item 2  *Ashliegh Diehl* | Review and approve bank resolutions (7)  See attachments  FYI – mailing address change:  PO Box 1956, Windsor, CA 94592 | M: Jennifer  S: Dustin  1005 passed | Ashliegh is being removed from the account and Carol is being added as admin.  The address will be corrected and the resolutions will be forward to Mary to complete. |
| Information Item 2.  Reserve Funds  *Ashliegh Diehl*  Information item #3 | 1. Reminder – board decided to not move any remaining funds from 2017/18 (DG Spangler) to reserves 2. DG Flamson 2018/19 reserves – Rotaract Rotaplast mission approved at last board meeting. Treasurer needs to reclass funds to show they are designated for missions.   Tom gave an update on the RI convention hospitality event. | Attendance is less than expected. Suggests reimbusing the Bahama club a portion of the $3000 they committed to. |  |

Meeting Adjourned :9:39 AM

Approved

M: Tom

S: Brad

Passed: 100%