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**MINUTES – April 15, 2023**

**District 5130 Disaster Relief Committee Meeting**

**Via Zoom**

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| Chairperson: | Jennifer Strong |
| Present: | Doug Johnson, Dustin Littlefield, Tom Boylan, Jim O’Grady, Kristine Redko, Michael Murray,Carol Martin, Dirk Slooten |
| Absent: | Brad Mettam |
| Guests: |  |
| Recorder: | District Secretary Mary Crumley |

Meeting began: 9:02AM

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| **Agenda Item & Presenter:** | **Topic** | **Conclusion/Action** | **Follow-up**  **Responsible Person & Date** |
| Welcome | Call meeting to order/Welcome and introduction of guests | No Guests |  |
| Action Item 1  Carol Martin | Financial Reports 03-31-23 - Draft as of 04-09-23 (see attachments)   1. Financial Reports 2. DRF Asset Tracking 3. Business Recovery Grants Detail | M Dustin Littlefield  S Dirk Slooten  Passed 100% | Jennifer reminded us that the DRF can be utilized for disaster preparedness and training.  It was discussed that we should keep these funds within our district only. |
| Discussion Item 1  Jennifer Strong/Dirk Slooten | Earthquake relief efforts update | $54,271 plus $5,000 in gift cards has been allocated to earthquake victims in Humboldt County from DRF grants and HAF funds. Direct pay donation $4,700 and CCCU $8,500. The grant program has been closed | Jennifer will be in Humboldt County at the end of April to do a check presentation and recognition to CCCU. Cindy Denbo will help with the press release. |
| Information Item 1  Jennifer Strong | Bert Terreri (Healdsburg Sunrise) our legal counsel will contact the district secretary for signatures required on conflict of interest forms. |  | This will be discussed at our July meeting (see follow-up below) |

Follow-up

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| **Item** | **Owner/Due Date** |
| Conflict of Interest signatures required | Mary Crumley |
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Meeting Adjourned :9:22AM M Dustin S: Michael. Passed100%