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**MINUTES – April 15, 2023**

**District 5130 Budget and Finance Committee Meeting Agenda**

**Zoom Meeting**

|  |  |
| --- | --- |
| Chairperson: | Doug Johnson |
| Present: | |  | | --- | | Jennifer Strong, Dustin Littlefield, Tom Boylan, Jim O’Grady, Kristine Redko, Michael Murray, Carol Martin | |
| Absent: | Brad Mettam |
| Guests: |  |
| Recorder: | District Secretary Mary Crumley |

Meeting began: 9:22AM

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| --- | --- | --- | --- |
| **Agenda Item & Presenter:** | **Topic** | **Conclusion/Action** | **Follow-up**  **Responsible Person and Date** |
| Welcome | Call meeting to order/Welcome and introduction of guests | No guests |  |
|  |  |  |  |
| Action Item 1.  Financial Reports  *Carol Martin* | Review and approve financial reports:   1. Draft 3/31/23 financials (see attachments).   Items pending:   1. Draft 2023/24 Budgets for Youth Exchange programs for approval (see attachments) 2. Draft Budget Rotex 3. DG Littlefield (2021/22) Reserves Review only.   Informational   1. Change to new CC processor for event registration fees through DACdb - to reduce merchant fee expense – planned for June 2023 | M. Dustin Littlefield  S. Jim O’Grady  Pass: 100%  M Jennifer Strong  S. Tom Boylan  Approved: 100%  M.Dustin Littlefield  S. Kristine Redko  Approved 100%    . |  |
|  |  |  |  |
| Information Item  1. Discussion  *Carol Martin* | Registry of Charitable Trusts – filings & registrations with Calif DOJ were linked to the wrong account. The situation should be resolved within the next month. | This has been addressed. Carol and Ashliegh are working with the state of California on a resoloution. |  |

Meeting Adjourned:10:01AM

Approved

M: Michael Murray

S: Tom Boylan

Passed:100%