

**Agenda – July 15, 2023**

**District 5130 Disaster Relief Committee Meeting**

**Via Zoom**

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| Chairperson: | Tom Boylan |
| Present: | Jennifer Strong, Jim O’Grady, Klark Swan, Carol Martin |
| Absent: | Dustin Littlefield, Kristine Redko, Michael Murray |
| Guests: | Valerie Hulsey, Bert Terreri, Dirk Slooten, Barbara McChensey |
| Recorder: | District Secretary Mary Crumley |

Meeting began:9:14am

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| **Agenda Item & Presenter:** | **Topic** | **Conclusion/Action** | **Follow-up**  **Responsible Person & Date** |
| Welcome  Tom Boylan | Call meeting to order/Welcome and introduction of guests |  |  |
| Action Item 1  *Carol Martin* | Financial Reports as of 6-30-23 (see attachments)   1. DRF Financial Reports 2. DRF Asset Tracking Worksheet 3. Business Recovery Grants for Humboldt/Del Norte $64,271.48 (Detail) | M Jennifer Strong  S Jim O’Grady | Dirk will send Tom an email with information he will send to Area Governors letting them know DRF funds are available and can be used for training and prevention. |
| Info Item 1.  *Tom Boylan* | Remove or modify Disaster Relief message on website. | Suggested removal of the Humboldt section and remove the earthquake radio button. Update the name of the chair/DG..  Recommend a general plea asking for donations to the DRF. Allow donations to be restricted or unrestricted within the district. | Tom will make these changes. |
| Info Item 2  *Bert Terreri* | Bylaws and Conflict of Interest Statement to be signed annually by BOD members. (See attachments) | Bylaws need names updated to reflect last year’s BOD members.  Conflict of Interest letters need to be signed by all members of the board annually. | Mary will edit the names on the bylaws document and forward to Bert.  Mary will send the conflict-of-interest letters to each board member. |
| Discussion Item 1  *Carol Martin* | DRF is in good standing with Registry of Charitable Trusts (CA DOJ). Renewal is due by 11-15-2023. |  |  |

Meeting Adjourned : Approved 9:35 AM

M Jim O’Grady

S Jennifer strong

Passed 100%